Override Validation Edit Checks

The edit rule validation process produces <u>two</u> types of validation failures to review:

☒ **Hard Edit Errors** - These errors are triggered for item entries that must be corrected before the record can be submitted for registration.

Fields containing hard edit rule failures are highlighted in red. Note that the *Validation Results* table will not provide an option for overriding or bypassing hard edit rule failures.

🟡 **Soft Edit Errors** - These errors are triggered for item entries that may be submitted 'as is' for registration but must first be <u>overridden</u>.

Fields contaning soft edit rule failures are highlighted in yellow. Note that the *Validation Results* table provides a mechanism that allows users to *Override* soft edit rule failures.

<u>Validation Results Table</u>

This table can be found at the botton of the failing page.

To override a soft edit rule failure, place a checkmark (☑) in the checkbox next to the field in question and select the '*Save Overrides*' button.

Once complete overriding validation error messages click on the '*Validate Page*' button.

The Override process allows the user to submit the record for registration even though errors may be present. State and/or local registrars will know that the user did review the error and that the data entered was considered accurate.

Note: Once and overide is completed, a yellow circle will remain next to the page. This means the page is valid with exceptions.

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