



Medical Marijuana Program Designated Caregiver Application Information

Please note that application information and other instructions may change. Please refer back to the ADHS website for the most current information.

Please read this information before beginning the application process.

1. You must have been designated as a caregiver by the qualifying patient you are assisting. The patient must have already completed the online application system and been approved by ADHS before you can apply through the ADHS online system.
2. Print and review the Designated Caregiver Checklist. This checklist will assist you in compiling the required information and supporting documentation in order to complete the online application process.
3. Visit the ADHS Medical Marijuana Frequently Asked Questions (FAQs) webpage for more detailed information and specifics regarding designated caregivers. <http://www.azdhs.gov/medicalmarijuana/faqs/>
4. Print, sign, and date the *Medical Marijuana Caregiver Attestation*. This form must be downloaded from the ADHS website at <http://www.azdhs.gov/medicalmarijuana/caregivers/>
5. Before you begin your online application, the application of the qualifying patient you are linked to must be completed and approved by ADHS. You must obtain the Patient's Card identification number, full name, and date of birth in order to begin the application process. You will also need specific images and other documents (including the signed attestation in #4 above) that must be uploaded with your application. The required documents and formatting instructions are listed in the Designated Caregiver Checklist.
6. Once all information and documentation from the Designated Caregiver Checklist have been obtained and properly formatted, you may begin the online application through the online portal. Ensure all requested information is completed. After completing the fields, you will be prompted to upload the required documentation.
7. You will need a MasterCard or Visa to pay your application fee. A credit card, debit card, or pre-paid cards are accepted. Please note that application fees are non-refundable.
8. Once you have successfully paid the application fee, you can submit your application.
9. Once successfully submitted through the ADHS online system, ADHS will review your application. If approved, you will receive an automatically-generated email indicating your approval. If more information is needed or the application has deficiencies, you will be notified and provided with further instructions on how to correct and resubmit your application.
10. You must also submit fingerprints to ADHS through the U.S. Mail as part of the application process. Fingerprinting Instructions are located on the ADHS website at <http://www.azdhs.gov/medicalmarijuana/caregivers/>. Your application will not be reviewed and considered for approval until ADHS has received your fingerprints as explained in the Fingerprinting Instructions.
11. Upon approval, you will receive access to your registry identification card through your online portal.