

Arizona Administrative Code⁺ requires an Administrator of a School,
Child Care Establishment, or Shelter to:

REPORT COMMUNICABLE DISEASES

to the Local Health Department

- O Diarrhea, nausea, or vomiting
 - ⚡ Emerging or exotic disease
 - ⚡ *Haemophilus influenzae*, invasive disease
 - ⚡ Hepatitis A
 - ⚡ Measles
 - ⚡ Meningococcal invasive disease
 - ⚡ Mumps
 - ⚡ Pertussis (whooping cough)
 - ⚡ Rubella (German measles)
 - O Streptococcal group A infection
 - 💻 Varicella (chickenpox)
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Key:

- ⚡ Submit a report within 24 hours after detecting a case or suspect case.
- 💻 Submit a report within five working days after detecting a case or suspect case.
- O Submit a report within 24 hours after detecting an outbreak.

Arizona Administrative Code R9-6-203

Reporting Requirements for an Administrator of a School, Child Care Establishment, or Shelter

For each individual with a disease, infestation, or symptoms of a communicable disease listed in the reporting table, or an outbreak of the communicable disease or infestation, an administrator of a school, child care establishment, or shelter shall submit a report that includes:

1. The **name** and **address** of the school, child care establishment, or shelter;
2. The **number of individuals** with the disease, infestation, or symptoms;
3. The **date and time** that the disease or infestation was detected or that the symptoms began;
4. The **number of rooms, grades, or classes** affected and the **name** of each;
5. The following information about **each individual** with the disease, infestation, or symptoms:
 - a. **Name**;
 - b. **Date of birth or age**;
 - c. If the individual is a child, **name** and **contact information** for the individual's parent or guardian;
 - d. Residential **address** and **telephone number**;
 - e. **Last date** the individual was present at the school, child care establishment, or shelter, as applicable; and
 - f. Whether the individual is a **staff member, student, child in care, or resident**;
6. The **number of individuals attending** or residing at the school, child care establishment, or shelter; and
7. The **name, address, telephone** number, and, if available, **email address** of the individual making the report.

Report to your local health agency or through MEDSIS.

More information, including local health agency contact information and how to obtain access to MEDSIS, is available at:

<http://azdhs.gov/schoolreporting>