

**Introductory Letter**

**Applicant's Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Phone Numbers:** \_\_\_\_\_

**Email Address:** \_\_\_\_\_

Briefly describe how your prior dietetic work experiences provide advanced knowledge and skills for a dietetic professional.

**References**

Please include one reference for each "Location" referred to in the ACEND Learning Objectives & Competencies Table. All activities completed to achieve "Learning Objectives & Competencies" must include a reference person to be contacted for verification. *(See next page for the ACEND Learning Objectives & Competencies Table)*

**Reference's Name & Title:** \_\_\_\_\_  
**Address:** \_\_\_\_\_  
**Phone Numbers:** \_\_\_\_\_  
**Email Address:** \_\_\_\_\_

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**Address:** \_\_\_\_\_  
**Phone Numbers:** \_\_\_\_\_  
**Email Address:** \_\_\_\_\_

**ACEND Learning Objectives & Competencies Table**

Dietetic interns complete these Learning Objective & Competencies during a dietetic internship. Your previous dietetic work experience may have provided you with advanced knowledge related to certain Learning Objectives & Competencies. You can be credited for up to 120 hours. Read each one and decide which ones are fulfilled by your experiences. Please organize your dietetic work experiences next to each applicable Learning Objective & Competency.

<b>Learning Objective/Competency</b>	<b>Activity Completed to Achieve Learning Objective/Competency</b>	<b>Date(s) and Location(s)</b>	<b>Hours Spent</b>	<b>Supporting Document Name (saved on flashdrive)</b>	<b>What I Learned</b>
CRD 1.1 Select indicators of program quality and/or customer service and measure achievement of objectives					
CRD 1.2 Apply evidence-based guidelines, systematic reviews and scientific literature (such as the Academy's Evidence Analysis Library and Evidence-based Nutrition Practice Guidelines, the Cochrane Database of Systematic Reviews and the U.S. Department of Health and Human Services, Agency for Healthcare Research and Quality, National Guideline Clearinghouse Web sites) in the nutrition care process and model and other areas of dietetics practice					
CRD 1.3 Justify programs, products, services and care using appropriate evidence or					

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data					
CRD 1.4 Evaluate emerging research for application in dietetics practice					
CRD 1.5 Conduct projects using appropriate research methods, ethical procedures and statistical analysis					
CRD 2.1 Practice in compliance with current federal regulations and state statutes and rules, as applicable and in accordance with accreditation standards and the Scope of Dietetics Practice and Code of Ethics for the Profession of Dietetics					
CRD 2.2 Demonstrate professional writing skills in preparing professional communications					
CRD 2.3 Design, implement and evaluate presentations to a target audience					
CRD 2.4 Use effective education and counseling skills to facilitate behavior change					
CRD 2.5 Demonstrate active participation, teamwork and contributions in group settings					
CRD 2.6 Assign appropriate patient care activities to DTRs and/or support personnel as appropriate					
CRD 2.7 Refer clients and patients to other professionals and services when needs are					

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beyond individual scope of practice					
CRD 2.8 Apply leadership skills to achieve desired outcomes					
CRD 2.9 Participate in professional and community organizations					
CRD 2.10 Establish collaborative relationships with other health professionals and support personnel to deliver effective nutrition services					
CRD 2.11 Demonstrate professional attributes within various organizational cultures					
CRD 2.12 Perform self assessment, develop goals and objectives and prepare a draft portfolio for professional development as defined by the Commission on Dietetics Registration					
CRD 2.13 Demonstrate negotiation skills					
CRD 3.1 Perform the Nutrition Care Process (a through e below) and use standardized nutrition language for individuals, groups and populations of differing ages and health status, in a variety of settings					
CRD 3.1.a Assess the nutritional status of individuals, groups and					

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populations in a variety of settings where nutrition care is or can be delivered					
CRD 3.1.b Diagnose nutrition problems and create problem, etiology, signs and symptoms (PES) statements					
CRD 3.1.c Plan and implement nutrition interventions to include prioritizing the nutrition diagnosis, formulating a nutrition prescription, establishing goals and selecting and managing intervention					
CRD 3.1.d Monitor and evaluate problems, etiologies, signs, symptoms and the impact of interventions on the nutrition diagnosis					
CRD 3.1.e Complete documentation that follows professional guidelines, guidelines required by health care systems and guidelines required by the practice setting					
CRD 3.2 Demonstrate effective communications skills for clinical and customer services in a variety of formats					
CRD 3.3 Develop and deliver products, programs or services that promote consumer health, wellness and lifestyle management					
CRD 3.4 Deliver respectful,					

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science-based answers to consumer questions concerning emerging trends					
CRD 3.5 Coordinate procurement, production, distribution and service of goods and services					
CRD 3.6 Develop and evaluate recipes, formulas and menus for acceptability and affordability that accommodate the cultural diversity and health needs of various populations, groups and individuals					
CRD 4.1 Participate in management of human resources					
CRD 4.2 Perform management functions related to safety, security and sanitation that affect employees, customers, patients, facilities and food					
CRD 4.3 Participate in public policy activities, including both legislative and regulatory initiatives					
CRD 4.4 Conduct clinical and customer service quality management activities					
CRD 4.5 Use current informatics technology to develop, store, retrieve and disseminate information and data					
CRD 4.6 Analyze quality, financial or productivity data					

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and develop a plan for intervention					
CRD 4.7 Propose and use procedures as appropriate to the practice setting to reduce waste and protect the environment					
CRD 4.8 Conduct feasibility studies for products, programs or services with consideration of costs and benefits.					
CRD 4.9 Analyze financial data to assess utilization of resources					
CRD 4.10 Develop a plan to provide or develop a product, program or service that includes a budget, staffing needs, equipment and supplies					
CRD 4.11 Code and bill for dietetic/nutrition services to obtain reimbursement from public or private insurers.					