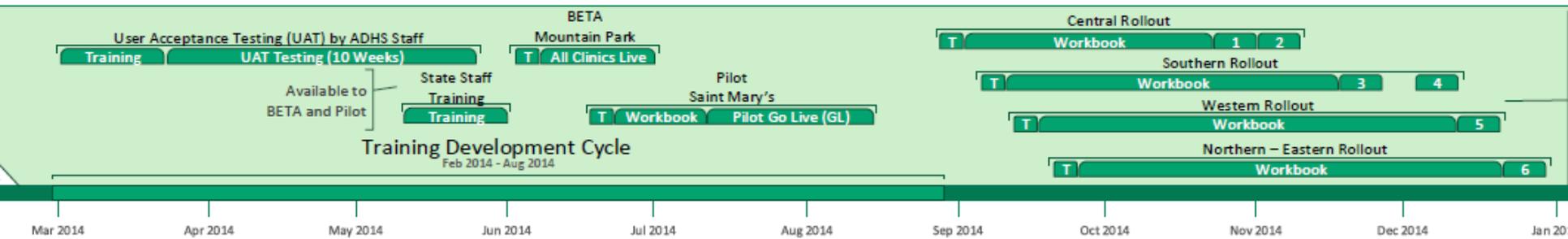


# HANDS Training Plan

AZ WIC Training Team



*Health and Wellness for all Arizonans*



*Health and Wellness for all Arizonans*

Curriculum Development  
Jan - July

Helping  
HANDS  
iLincs

UAT

Beta

Pilot

Helping  
HANDS

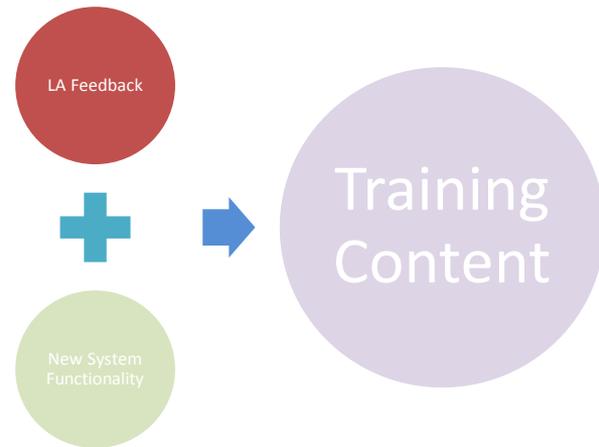
Workbook

Go Live

Roll-Out  
Sep 2014 – Jan 2015

# Training Advisory Group/Helping HANDS iLincs

- Monthly iLincs
  - Now - May
  - April and May will have 2
- Cover Specific “Modules”
  - Screens, Functionalities
- Provide “Sneak Peak”
- Ask for concerns, feedback, suggestions for training



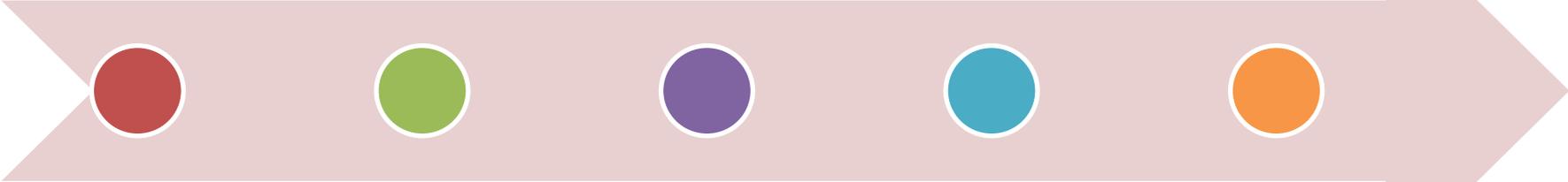
# Helping HANDS iLincs

*Dec:*  
Eligibility +  
Intake  
(Family –  
Cert Action)

*February:*  
Assessment  
+ Care Plan



*April:*  
Misc.  
(FI Voids,  
etc)



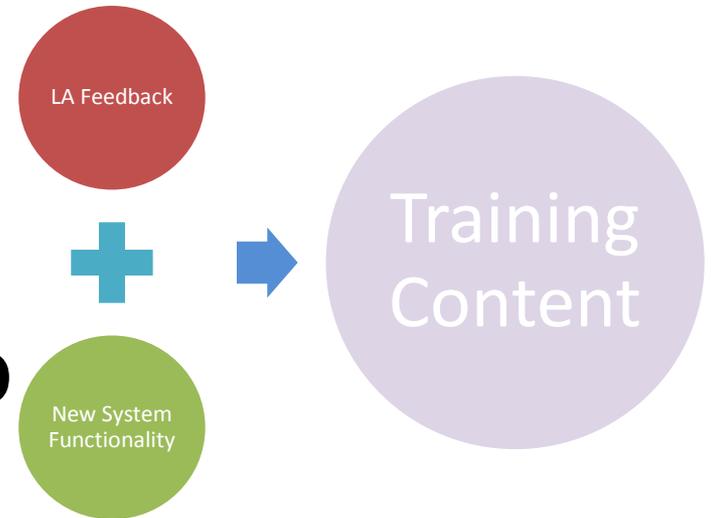
*January:*  
Medical

*March:*  
Food  
Package +  
Apt  
Scheduler



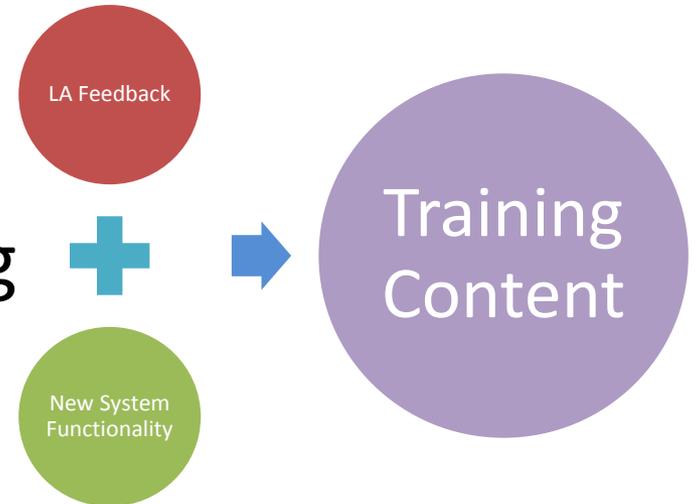
# UAT

- March – May 2014
- System Testing
- **\*FIRST TIME STATE TRAINED**
  - Sneak Peaks until then
- Materials available to Training Team mid-testing



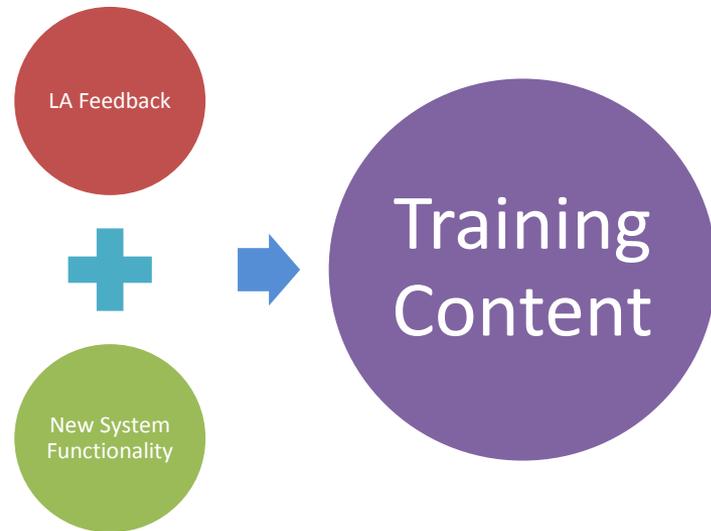
# Beta

- June - July 2014
- First Live Test of System
- Week-long Intensive Training
  - No practice time
- Some changes are expected



# Pilot

- Similar to Overall Roll-Out Approach
- Helping HANDS
  - Clinic Trainers
- Workbook
  - Practice Time
- Go – Live
  - Intensive + Light Schedule



# Helping HANDS

- In-person Training
  - 5 Day Training Session
  - Review Workbook and HANDS (3 days)
    - Requirements
    - Activities
    - Answers
  - High Level Training (1 day)
    - Scheduler, etc
  - Beta and Pilot clinic visit (1 day)
- \* Staff can attend 2 days of clinic visit in-lieu of high level training.

in-person  
workshops  
and classes



# Workbook

- On-site Activities
- Review HANDS Changes
  - Practice in the training database
  - Specific scenarios and case studies to follow
  - Coordinate between:
    - User Manual
    - Workbook
    - Website
    - Training Database

# Go Live

- Hail Mary
  - 2 Day Intensive On-Site (or Agency)
  - Review All Major Functions with Some Practice
- Touchdown
  - On-site support as clinic reopens
  - 3 days
    - 2 days of light schedule
    - 1 day full schedule



# Questions?

