



## Meaningful Use (MU) - Eligible Professionals (EP) Flowchart Process for Cancer Reporting to the Arizona Department of Health Services (ADHS) Arizona Cancer Registry

### Step 1: Registration

#### A. Registration Eligibility

The Eligible Professional (EP) is responsible for pre-qualifying their own Registration Eligibility by being able to answer “Yes” to the following questions:

1. Are you an EP who definitively diagnoses cancer or performs/administers cancer treatment modalities?

The cancer case reporting objective is intended only for Eligible Professionals (EPs) who diagnose and/or directly treat cancer. The cancer case reporting objective is not a menu option for Eligible Hospitals. EPs must diagnose or treat cancer in order to select the cancer reporting objective. A diagnosing physician is one who definitively diagnoses cancer. If physician “A” refers a patient to physician “B” for further work-up and confirmation, the Arizona Cancer Registry would not consider physician “A” as the diagnosing physician. The Arizona Cancer Registry considers a physician who directly treats cancer as one who performs/administers treatment modalities (i.e., surgery, radiation, chemotherapy, immunotherapy, and hormonal therapy) directed at the cancer. Additionally, a treating physician could be one who decides (with the patient) that there will be no treatment given/received.

2. Do you have software that is specifically certified for Cancer Reporting?

(Determine if you have a **certified health IT product** at <https://chpl.healthit.gov/>)

#### B. EP Registration of Intent.

The EP must electronically register through the secure ADHS MU Web Portal.

<https://app.azdhs.gov/MeaningfulUse>

#### C. EP automatically receives email confirmation of their Registration of Intent.

Once your registration request has been submitted, you will automatically receive an email confirmation of your “Registration of Intent”.

#### ACR reviews Registration of Intent.

The Arizona Cancer Registry will then review your “Registration of Intent” to confirm that your software is specifically certified by ONC for Cancer Reporting.

If your software is NOT CEHRT specifically for Cancer Reporting then the ACR will send you an email stating that your Registration of Intent is incomplete and you CANNOT proceed in your Meaningful Use for Cancer Reporting and that you are NOT in “Active Engagement”.

If your “Registration of Intent” is accepted then you will receive an email from the ACR acknowledging your acceptance and instructions on your next step of “Active Engagement”. Some emails will require you to reply within a limited number of days from the date sent and will be noted within the email message.

**If the ACR accepts the EP’s “Registration of Intent” then Go to Queue.**

**Queue** (ACR Continues Processing or ACR places EP into an In-Queue Hold)

**In this step, the ACR has the option to continue processing or place the EP into an In-Queue Hold.**

The ACR reserves the right to place or remove any MU EP into an In-Queue processing hold at any point during the MU Cancer Reporting process.



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If the EP is placed in the In-Queue Hold then the ACR will email the EP an In-Queue Notification or the ACR will email the EP an Invitation to Begin or Continue Processing. Some emails will require you to reply within a limited number of days from the date sent and will be noted within the email message.

If the ACR continues processing then Go to Step 2: Testing and Validation.

### Step 2: Testing and Validation

**D. EP Creates Message from their software for at least one of their patients where the EP actually diagnosed or directly treated a reportable cancer.**

**E. EP Submits Message to the ACR using a designated transport method (sFTP or HTTPS)**

The ACR and Eligible Professional set up a data transport option and the EP submits cancer test message to ADHS. *Public E-mail is not a secure mechanism of data transfer. Do not submit test messages containing personally identifiable health information through non-secure email. The agency reviews the messages, ensuring they meet standards specified for Meaningful Use.*

**ACR Validates the EP Test Message using CDC's CDA Validation Tool.**

The ACR will send the EP through a secure email the CDA Validation test results.

**Note:** The ACR will use the CDC CDA Validation Tool for evaluating the EP's test message Electronic Health Records (EHR) XML documents technology against the structure defined by the *Implementation Guide for Ambulatory Healthcare Provider Reporting to Central Cancer Registries August 2012* and all included and referenced standards/specifications/ guidelines. These tools are intended for certifying 2014 Edition Meaningful Use EHR technology. If the ACR continues processing then the CDC eMaRCPlus editing tool will be used for the ACR to validate the quality and completeness of the submitted cancer case.

**The ACR has the option to place the EP into an In-Queue Hold or have the EP continue processing.**

**Go to Step 3: Production**

### Step 3: Production

The ACR will email the EP an Acknowledgment of On-Going Submission. Some emails will require you to reply within a limited number of days from the date sent and will be noted within the email message.

**Eligible Professional continues to electronically submit HL7 CDA cancer data and participates in periodic quality assurance activities. Continue ongoing submission of cancer data to public health.**

Quality assurance checks may be performed periodically to ensure accuracy of reporting. The ACR will contact the Eligible Professionals or their designated contact to schedule these activities.

Please visit our Meaningful Use Website at <http://www.azdhs.gov/meaningful-use/cancer-registry/>.