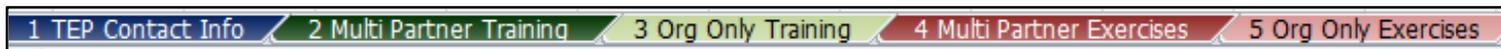


ADHS 2015-2016 Training and Exercise Plan Data Collection Tool

Overview

- The Multi-Year Training and Exercise schedules are due **July 10, 2015**
- This year’s Excel Spreadsheet contains five separate Tabs
- There are separate Tabs for “Multi-Partner” training and exercises and “Organization Only” training and exercises
- Only HPP and PHEP “Multi-Partner” funded activities will be included in the ADHS Multi-Year Training and Exercise Plan (MYTEP)
- All HPP and PHEP funded training opportunities and exercises for the next 3 – 5 years should be included
- The “Organization Only” Tabs provide a space to document internal training and exercises for each facility or agency
- Depending upon your organization, you may not need to fill out all five Tabs, e.g., your facility may not be planning any “Organization Only” exercises or training
- Training and exercise events can be “hosted” by a facility, county, tribal jurisdiction, or regional entity, e.g., a healthcare coalition
- On Tabs 2 – 5, please list exercises and training opportunities in chronological order, from July 1, 2015 by month/day/year (00/00/0000); if start day is unknown, just use XX for the day of the training or exercise
- In the data collection tool; where dropdown lists are available, only one choice is allowed



Tab 1 – TEP Contact Info

- Please fill out your contact information on Tab 1
- Provide your organization, region, funding type, first name, last name, title/position, phone, and email

ADHS PHEP/HPP Multi Year Training and Exercise Plan Data Collection Tool July 1, 2015 to June 30, 2020	
1. TEP Contact Info	
A. Organization	
B. Region	
C. Funding Type (HPP or PHEP)	
D. First Name	
E. Last Name	
F. Title/Position	
G. Phone	
H. Email	

