

What Do You Need to Register a Foreign Born Birth Certificate?

IR-3 Stamped Passports

If the person was adopted in the foreign country by both parents, the following documents are required to create and register a Foreign-Born Birth Certificate. The Arizona resident parents shall submit the following documents:

1. A copy of the passport page that shows the IR-3 stamp.
2. The Adoption Decree

Note: Evidentiary documents submitted in a language other than English must have an English translation of the evidentiary document prepared by a certified translator and have an official authentication stamp. Additional legal documents such as the birth certificate, abandonment certificate may be requested if sufficient information is not included in the adoption decree.

3. Fee - Reference the [fee schedule](#).
4. The foreign-born worksheet.
5. A completed and signed foreign-born birth application using the adoption information.
6. A copy (front and back) of the adoptive parent's valid government-issued photo identification with a signature.

If you have any questions, please call the Office of Vital Records Birth Registry Unit at 602-364-2429.