

# Disaster Emergency Evacuation Preparedness – D.E.E.P.™

Emergency management is a team  
effort that includes families

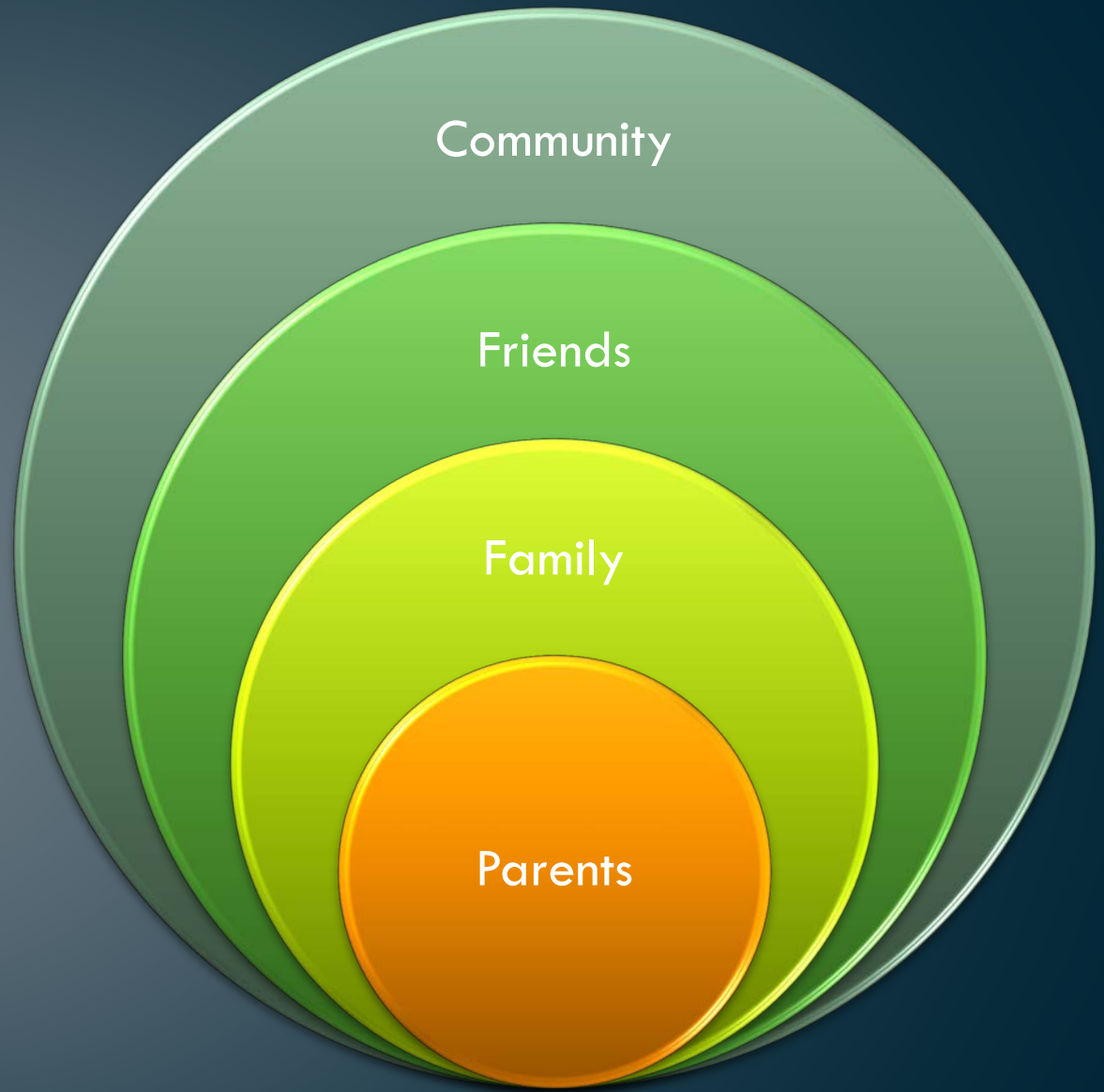
# D.E.E.P. – Points for Parents



- A disaster or an emergency can happen anytime.
- A plan helps everyone manage emergencies more effectively!

**Parents,  
Family, Friends  
& Communities**

Effective emergency  
planning involves  
everyone!



# Advance planning

- Phone number of family member or friend out of the area
- Establish an emergency number for contact
- Maintain a current digital photo of each child



“Go-Bags” – portable  
containers with essential  
items

## D.E.E.P. DO'S FOR FAMILY

- Identification
- Food & Water (5 days)
- Medical info & medications
- Equipment
- Pictures, detailed descriptions
- Toys, favorite items, schedules
- Be aware of needs, even after the event is “done”



# D.E.E.P. DO'S FOR PETS

- Collar, ID, microchip
- Food & Water (5 days)
- Medical info & medications
- Equipment
- Pictures, detailed descriptions
- Toys, favorite items, schedules
- Designate a rescuer
- Be aware of needs, even after the event is “done”

When creating a **Disaster Emergency Evacuation Preparedness** plan, the same rules that apply to people (children) apply to pets. When children are not safe, your pet probably is not either.



# Resources Available online

There are many resources available to help you:

- Create effective emergency disaster plans
- Obtain information before, during and after an emergency

# Disaster Kit Brochure

## Portable container/wagon

- Water/cups (1 gallon/person/day for 3 days minimum) for drinking and personal care

## Food: 3 day supply of non-perishable food; eating utensils

- Ready-to-eat canned meats, fruits, vegetables
- Protein or fruit bars
- Dry cereal or granola
- Peanut butter
- Dried fruit
- Nuts
- Crackers
- Canned juice
- Powdered milk/formula/bottles
- Non-perishable pasteurized milk
- High-energy foods
- Foods for infants
- Foods for those allergic/special diets
- Comfort/stress foods (eg chocolate!)

## Materials

- Cups, utensils, knife, scissors, paper bowls/plates
- Can opener (manual or battery-operated) for food
- Medications (children and staff) including epi-pens, inhalers, diabetic supplies/permission forms
- First aid kit
- Additional first aid supplies (lockable container): extra sterile gloves, burn ointment, eye wash, antiseptic wipes, thermometer, tweezers, pain relievers (child and adult), laxatives, anti-diarrheal (child and adult), petroleum jelly, polysporin or bacitracin, Benadryl (child and adult), cold pack, ace bandages
- Dust masks (to fit children and adults)

- Moist towelettes/wipes/ paper towels
- Soap/hand sanitizer
- Toilet Paper
- Garbage bags/ties (for personal care)

## Equipment

- Strollers/crib with heavy duty wheels for transporting infants
- Whistle (to signal for help)
- Reflective vests or hats
- Radio (battery or hand-crank)
- Flashlight/extra batteries/flares/light sticks/candles/matches or lighter
- Work gloves
- Wrench and/or pliers and instructions to turn off utilities; utility knife
- Water purifications tables/regular bleach/eye dropper/cheesecloth
- Plastic sheeting or large heavy duty plastic bags/duct tape/scissors (pre-cut for windows/doors) for shelter-in-place
- Adaptive equipment for children and staff with special needs



## Arizona Department of Health Services

Bureau of Child Care Licensing  
150 N 19th Ave, #400  
Phoenix, AZ 85007

Phone: 602-364-2839  
Fax: 602-364-4788  
Website: [www.azdhs.gov/ah/childcare/preparedness](http://www.azdhs.gov/ah/childcare/preparedness)

Arizona Department of Health  
Services

Bureau of Child Care Licensing

## Be Prepared

## A Disaster Emergency Evacuation Preparedness Kit



Tel: 602-364-2839





## Kit Components



An emergency disaster kit is not just a bigger first aid box. It must include the essential tools needed to provide continuous care for children enrolled in your program during an emergency or a disaster.

### Emergency Kits

#### OVERVIEW

- One kit for Disaster/Emergency/Evacuation
- One kit (in addition to

Disaster and Emergency Kit) for additional Shelter-in-place supplies with plastic sheeting, duct tape, scissors, tools to turn off utilities, work gloves, tarp/tent/ponchos)

- One backpack/room filled with age-appropriate activities— placed near room's exit
- Covered totes with handles or wheels, large rolling garbage can, wagon for moving supplies
- Backpack for each child with extra clothes (long-sleeve shirt/pants), diapers, wipes, ointments, infant food, bottles/formula, etc.)
- Plan for 3 days worth of supplies

### Grab 'N Go Disaster Bag

- Emergency Plan/checklists/organizational chart for staff and their responsibilities
- Emergency phone numbers/contacts/host facility and alternate location(s)
- Attendance rosters for each activity area
- Staff/volunteer/visitor attendance record
- Children's Emergency Records cards/immunization records/custody papers/photo
- Permission to transport forms for each child
- Staff emergency contacts/immunization records/photo
- Allergies list for children/staff
- Individualized Plans for children with special needs
- Medication permission forms/lock box for medications
- Essential financial/continuity of business records for facility/thumb drives
- Local maps
- Cash (small bills)/coins/credit cards/calling card
- Cell phone and charger or 2-way communication (walkie-talkie)



### Other Survival Supplies

- Survival blankets
  - Blankets/sleeping bags
- Vehicles:
- Full tank of gas, keys, maps
  - First aid kit with instructions, water/cups, towels/blankets
  - Flashlight, battery-operated/hand crank radio, fire extinguisher
  - Emergency/immunization information for children and staff, permission to transport in an emergency
  - Laptop computer, portable power supply/extra battery
  - Flares, booster cables, tools, shovel, tire repair kit/pump
  - Tarps/tents/poncho
  - Weather radio (NOAA version with tone alert)
  - High energy food
- Pets:
- food/medications and why they are taken/immunization records/muzzle-collar-harness-leash/collapsible carrier/ID tag/current photo of pet and self/proof of ownership/physical description of pet/fee and tick treatment/food and water dishes/cotton sheet to cover carrier/toys/litterpan-scoop/plastic bags (cleanup)

**SunWise™  
Toolkit**

- Sunscreen
- Lip balm
- Hats, head coverings
- Sunglasses
- Extra clothing—lightweight, loose-fitting
- Water/cups (1 gallon/person/day for 3 days minimum) for drinking and personal care
- Liquids that will replace electrolytes, etc.
- Light snack foods
- Firstaid kit
- Additional first aid supplies (lockable container): extra sterile gloves, burn ointment, eye wash, antiseptic wipes, thermometer, tweezers, pain relievers (child and adult), laxatives, anti-diarrheal (child and adult), petroleum jelly, polysporin or bacitracin, Benadryl (child and adult), cold pack, ace bandages
- Moist towelettes/wipes/ paper towels



**Equipment**

- Umbrellas
- Tarps, sheets
- Plastic sheeting or large heavy duty plastic bags/duct tape/scissors
- Portable shade structures
- Tools necessary to set-up shaded area
- Knife/scissors
- Rope, cords, clips, nails/hitches
- Work gloves
- Water purifications tables/regular bleach/eye dropper/cheesecloth

**Planning**

- Try to select evacuation locations that have sheltered areas that provide shade, protection from direct sunlight
- Be prepared to set-up protected areas



**Arizona Department of Health Services**

Bureau of Child Care Licensing  
Phone: 602-364-2529  
[www.azdhs.gov/childcare/paperedhas](http://www.azdhs.gov/childcare/paperedhas)

Children's Environmental Health Program  
Phone: 602-366-2102  
[www.azdhs.gov/pha/sunwise](http://www.azdhs.gov/pha/sunwise)



Arizona Department of Health  
Services

Bureau of Child Care Licensing

**Be Prepared**

Sun Safety Awareness in  
Disaster and Emergency  
Management



Tel: 602-364-2529

Don't forget to keep the SUN in mind!

# It is important to have emergency information written down – copies are good too!

## Be Prepared A Guide for Disaster Emergency Evacuation Preparedness Evacuation Checklist

Item	Responsible Staff Member	Check-off
Contact list for CHILDREN'S families		<input type="checkbox"/>
Contact list for STAFF families		<input type="checkbox"/>
Children's Emergency Information		<input type="checkbox"/>
Medications/Medical Supplies		<input type="checkbox"/>
Charged Cell Phone		<input type="checkbox"/>
First Aid Kit		<input type="checkbox"/>
Flashlights w/ extra batteries		<input type="checkbox"/>
Battery operated radio w/ extra batteries		<input type="checkbox"/>
Hand Sanitizer/cleansing agent/disinfectant		<input type="checkbox"/>
Wet wipes and tissues		<input type="checkbox"/>
Disposable cups		<input type="checkbox"/>
Water & non-perishable food		<input type="checkbox"/>
Diapers for infants		<input type="checkbox"/>
Formula for infants		<input type="checkbox"/>
Blankets		<input type="checkbox"/>
Vehicle keys		<input type="checkbox"/>
		<input type="checkbox"/>

Locations for items to get, or tasks to do:	Responsible Staff Member	Check-off
First Aid Kit		<input type="checkbox"/>
Emergency supplies		<input type="checkbox"/>
Cell phone		<input type="checkbox"/>
Electricity shut off		<input type="checkbox"/>
Water shut off		<input type="checkbox"/>
Air vent shut off		<input type="checkbox"/>

## Be Prepared A Guide for Disaster Emergency Evacuation Preparedness Emergency Numbers

Name of Facility: \_\_\_\_\_

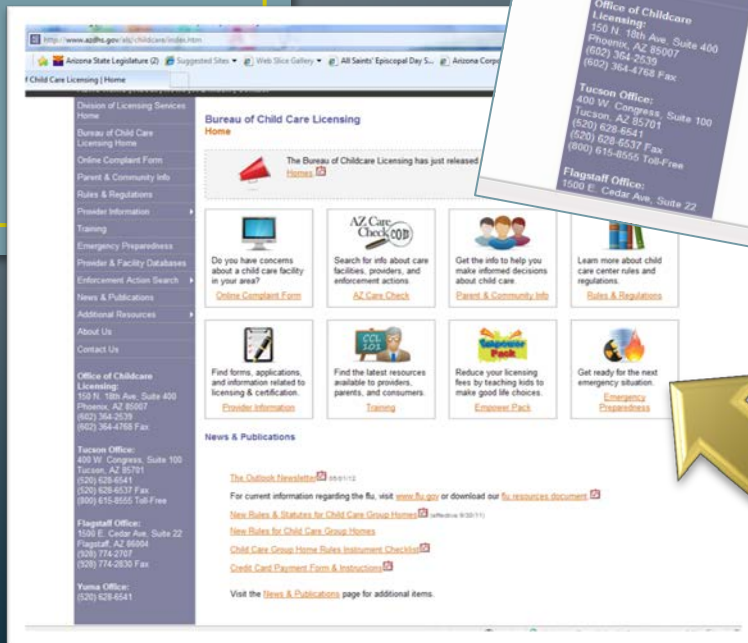
Name/Company	Contact name/Town	Telephone number
Director / Provider		
Ambulance		
Fire		
Poison Control		
Police (local)		
Local Health Department (state)		
Local Health Department (county or city)		
Building Inspector		
Host Facility Liaison		
State Licensing Surveyor		
Health Consultant		
Gas Company		
Air Conditioning		
Appliance Repair		
Cleaning/Maintenance		
Copy Machine		
Electric Company		
Electrician		
Glass Company		
Heating Company		
Locksmith		
Plumber		
Snow removal		
Flood/water damage		
Taxi		
Trash Removal		
Water Department		
Landlord		

This list is not intended to be comprehensive. You are encouraged to include any other contacts that could be helpful prior, during or after a disaster or emergency event.

# WWW.AZDHS.GOV/ALS/CHILDCARE



Check out our website on a regular basis for updates and new information!



Do you know what you will do in an emergency?

Does your family know what to do?

Does someone outside your immediate family know your plan?

PLAN  
PRACTICE  
IMPLEMENT  
IMPROVE



**Be prepared to manage emergency events regardless of whether external help is available!**

The background features a light gray gradient with numerous thin, vertical, teal-colored lines of varying lengths and positions, creating a textured, rain-like effect. A solid teal horizontal bar spans the width of the slide, containing the main text.

# There are two national Registry systems

Activated by the Federal Government in the Event of an Emergency Disaster

# National Emergency Family Registry and Locator System

- A web-based system for people to voluntarily register and share specific information on their post-disaster well-being or location with specified family members
- 1-800-588-9822
- [www.fema.gov](http://www.fema.gov)

# National Emergency Child Locator Center

- Activated to help families, local & tribal governments, and law enforcement agencies track and locate children separated from their parents or guardians because of the disaster.
- 1-866-908-9572
- [www.fema.gov](http://www.fema.gov)





**Be Prepared and you won't be scared...**

Be informed, be ready and be calm – and be a good neighbor.