Program: Behavioral Health Services Administration – NARBHA

Effective October 1, 2013, it is mutually agreed that the Contract referenced is amended as follows:

1. Replace and revise Attachment G, SBIRT Budget with the SBIRT Budget of this Amendment.

2. Replace and revise Section 44, Scope of Work, to this Contract No. HP032097-002, as follows:
   
   2.1 Delete Section 44.1, Purpose and Replace with the following:

   44.1 Purpose:

   The Contractor shall provide subcontracted services to ADHS in support of Cooperative Agreement Award IU79T1023457-01 to the Arizona State Office of the Governor ("Grantee") pursuant to the U.S. Substance Abuse and Mental Health Administration ("SAMHSA") Notice of Grant Award 7/3/2012, as amended from time to time ("Arizona SBIRT Grant") and the 2012 Affordable Care Act Prevention and Public Health Fund (PPHF 2012), and pursuant to SAMHSA's Request for Applications T1-11-005 CFDA 93.243 and Grantee's Application submitted in response there (collectively the "Grant Application"). Over the course of the Arizona SBIRT Grant, an agreed upon number of SBIRT related screenings (pre-screens and full screens), substance abuse services, brief interventions, and referrals to treatment will be provided for persons in emergency room and primary care settings in Contractor's GSA.

   All other provisions shall remain in their entirety.

Contractor hereby acknowledges receipt and acceptance of above amendment and that a signed copy must be filed with the Procurement Office before the effective date.

[Signature]
Date: 12/23/13

Authorized Signatory's Name and Title
Mary Jo Gregory, President & CEO

Northern Arizona Regional Behavioral Health Authority

Contractor's Name

The above referenced Contract Amendment is hereby executed this 26th day of December, 2013 at Phoenix, Arizona

[Signature]
Procurement Officer
2.2. Delete Section 44.6, Reporting Requirements and replace with the following:

44.6 Reporting Requirements:

The Contractor shall submit programmatic reports utilizing the template approved by ADHS and Grantee for all services rendered utilizing funds provided in this Section of the Contract, as required by the Arizona SBIRT Grant Semi-Annual and Annual Report information submitted by Contractor to ADHS will include agreed upon data and information to support Grantee's Semi Annual and Annual Reports. The Grantee Semi-Annual and Annual Reports are completed by the designated Program Evaluator utilizing data and information provided by the Contractor. The reports are due on the dates specified below. In the event that the scheduled due date falls on a weekend or holiday, reports are due to ADHS on the business day prior to the scheduled due date.

2.3. Delete Section 44.6.1 Quarterly Reports submitted by Contractor to ADHS and add with the following:

44.6.1 Quarterly Reports submitted by Contractor to ADHS:

**Year Two (2) Programmatic Reports**
Quarter 1 (July 1, 2013 - September 30, 2013) due October 10, 2013
Quarter 3 (January 1, 2014 - March 31, 2014) due April 10, 2014

2.4. Delete Section 44.6.2 Semi-annual and Annual Report Information submitted by Contractor to ADHS and replace with the following:

44.6.2 Semi-annual and Annual Report Information submitted by Contractor to ADHS:

**Year Three (3) Programmatic Reports**
Quarter 1 (July 1, 2014 - September 30, 2014) due October 10, 2014
Quarter 3 (January 1, 2015 - March 31, 2015) due April 10, 2015

**Year Four (4) Programmatic Reports**
Quarter 1 (July 1, 2015 - September 30, 2015) due October 10, 2015
Quarter 3 (January 1, 2016 - March 31, 2016) due April 10, 2016
Year Five (5) Programmatic Reports
Quarter 1 (July 1, 2016 - September 30, 2016) due October 10, 2016
Semi-Annual Report (October 1, 2016 - December 31, 2016) due January 10, 2017
Quarter 3 (January 1, 2017 - March 31, 2017) due April 10, 2017

Gift Card Logs
The Contractor shall submit monthly logs that track gift cards issued during the
previous month. The logs must be in a format provided by ADHS/DBHS and
must contain the signature of a supervisor attesting that the information is
accurate. The logs for the previous month are due to ADHS/DBHS by
completion of business on the second Monday following the reported month.

2.5 Delete Section 44.11 Training Requirements and replace with the following:

44.11 Training Requirements:

The Contractor shall train and provide technical assistance for its subcontractors, specific to the
implementation of the Arizona SBIRT Grant.

2.6 Add a new Section 44.20.2 Audit Requirements with the following:

44.20.2 Audit Requirements:

The Data collection forms and Audit Reports MUST be submitted to the FAC
electronically at [email protected] For questions and information concerning the submission process, please visit
or call the FAC at 1-800-253-0696. Failure to comply with the above stated terms and conditions may result in suspension,
classification as High Risk status, termination of this award or denial of funding in the future.

2.7. Add a new Section 44.25 Notices with the following:

44.25 Notices:

The Contractor shall address all notices related to this contract to:

Alexandra M. O’Hannon
Systems of Care Special Projects Management
Arizona Department of Health Services
Division of Behavioral Health Services
150 N. 18th Avenue, Suite 280
Phoenix, Arizona 85007
## ATTACHMENT G – SBIRT BUDGET
Contract No. HP032097-002 NARBHA
Effective October 1, 2013 to September 30, 2014

### SBIRT Budget 10/1/13 - 9/30/14

<table>
<thead>
<tr>
<th>ACCOUNT CLASSIFICATION</th>
<th>Item(s)</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Personnel &amp; ERE Related to SBIRT Coordination</td>
<td>SBIRT Coordinator Salary and Benefits</td>
<td>$56,250.</td>
</tr>
<tr>
<td>NARBHA Staff</td>
<td>NARBHA Staff time other than the SBIRT Program Manager Devoted to the SBIRT Project</td>
<td>$51,000.</td>
</tr>
<tr>
<td><strong>Personnel &amp; ERE Total</strong></td>
<td></td>
<td><strong>$107,250.</strong></td>
</tr>
<tr>
<td>Professional &amp; Outside Services</td>
<td>Payments to Service Providers (North Country, Verde Valley Guidance Clinic, Encompass Health Services and West Yavapai Guidance Clinic, Flagstaff Medical Center Etc.)</td>
<td>$645,577.</td>
</tr>
<tr>
<td>Professional &amp; Outside Services</td>
<td>Brief Behavioral Treatment Service Costs</td>
<td>$98,800.</td>
</tr>
<tr>
<td>Professional &amp; Outside Services</td>
<td>Specialty Behavioral Treatment Service Costs</td>
<td>$34,230.</td>
</tr>
<tr>
<td><strong>Professional &amp; Outside Services Total</strong></td>
<td></td>
<td><strong>$778,607.</strong></td>
</tr>
<tr>
<td>Travel Expense Associated with SBIRT Coordination</td>
<td>Travel to Clinics/ERs to develop/monitor service delivery</td>
<td>$10,800.</td>
</tr>
<tr>
<td>Travel Expense Associated with SBIRT Coordination</td>
<td>Travel to meet administrative requirements of the grant</td>
<td>$2,360.</td>
</tr>
<tr>
<td>Travel Expense Associated with SBIRT Coordination</td>
<td>Travel Out of State for SBIRT Coordinator</td>
<td>$3,862.</td>
</tr>
<tr>
<td><strong>Travel Expense Total</strong></td>
<td></td>
<td><strong>$17,052.</strong></td>
</tr>
<tr>
<td>Other Operating Expenses Associated with SBIRT Coordination</td>
<td>Outreach/Follow-up Activities</td>
<td>$15,000.</td>
</tr>
<tr>
<td>Other Operating Expenses Associated with SBIRT Coordination</td>
<td>Brochures</td>
<td>$8,500.</td>
</tr>
<tr>
<td>Other Operating Expenses Associated with SBIRT Coordination</td>
<td>Copier and Postage Expenses</td>
<td>$1,500.</td>
</tr>
<tr>
<td>Other Operating Expenses Associated with SBIRT Coordination</td>
<td>Allocated Operating Expenses</td>
<td>$13,295.</td>
</tr>
<tr>
<td>Other Operating Expenses Associated with SBIRT Coordination</td>
<td>Equipment and Maintenance</td>
<td>$10,200.</td>
</tr>
<tr>
<td>------------------------------------------------------------</td>
<td>---------------------------</td>
<td>----------</td>
</tr>
<tr>
<td>Other Operating Expenses Associated with SBIRT Coordination</td>
<td>Communications Related Expenses (Cell Phones and Pagers)</td>
<td>$5,400.</td>
</tr>
<tr>
<td>Other Operating Expenses Associated with SBIRT Coordination</td>
<td>Supplies related to SBIRT Coordinator Ensuring service delivery</td>
<td>$4,000.</td>
</tr>
</tbody>
</table>

**Other Operating Expenses Total**

| Data Collection Contract | FEI- Support and Maintenance Costs | $169,800. |

Data Collection Contract Total: $169,800.

| NARBHA Administrative Expense | $73,856. |

**TOTAL Expenses**

| TOTAL Expenses | $1,204,550. |

With prior written approval from ADHS/DBHS, the Contractor is authorized to transfer up to a maximum of 5% or $14,185.30 between funded line items, excluding Data Collection. An amendment to the contract is required for: (1) Transfers to a non-funded line item; (2) exceeding 5% or $14,185.30; or (3) to the Data Collection Contract.

All travel related expenditures will require the original receipts and will not exceed the State allowable rates which can be found at: [http://www.gao.az.gov/travel](http://www.gao.az.gov/travel)