

**Arizona Cancer Control Program - Research Committee
Meeting Minutes for March 11, 2009
10:30 a.m. to 12:30 p.m.
Location: ADHS Offices, Room 565B - Phoenix, Arizona**

Attendees: Jesse, Joan, Kendra, Victor, Tim, Barbara K., Judy, Sherryl, Shaun,

Call in: Barbara P., Sharon, Kay, Keith

Observing for all or part of the meeting: Annie, Sharon, and Vicky from the CDC; Wayne from ADHS, Jessica and Lisle from the U of A Evaluation Team, and Fred from Arizona Cancer Coalition.

Agenda Item	Discussion	Follow-up Items
Welcome	Jesse welcomed everyone and asked the committee and visitors to introduce themselves. Everyone welcomed the observers. Kendra invited everyone to lunch in the CDC room after the meeting.	
Review of Prior Meeting Minutes	The minutes were reviewed and approved as written.	Joan will do meeting minutes and distribute prior to the next meeting.
Social Network Analysis (SNA) Results	<p>Keith gave a presentation on the results of the study. Judith was available to answer questions and explain the slides. The presentation slides were previously emailed to the committee.</p> <p>There was interest in repeating or following up on the study in 2010 or later to see the changes. Shaun suggested that if that is done, the strength of the ties and links be evaluated. Judy said she may try to do some longitudinal follow-up for course work that she was planning.</p> <p>The similar version of this presentation session can be viewed at http://streaming.biocom.arizona.edu.</p>	Judy will follow up with the committee if she decides to proceed on the study.
Clinical Trials Initiative	<p>Jesse, Kendra, Victor and Sharon have been working on the AZ Clinical Trials Initiative for the last 4 months. The goal is to fill gaps in clinical trials representation. The primary organization they are working with is ENACCT. They are rolling out a plan in June at Baylor. A 2 day planning session was recently completed in Phoenix with their help. The first day was attended by 35. The primary focus was what are the main problems and what would it take to increase participation. The 2nd day focused on how the Research Committee can move forward, who will participate and how will funding be found. The primary stakeholders identified were clinical researchers, oncology practices, State professional organizations, advocacy organizations and individuals and the Pharma industry.</p> <p>ENACCT identifies community health centers as the best</p>	<p>Funding is still needed.</p> <p>Jesse will get together with Barbara to see if they can work together on any of the Challenge grants for this initiative.</p>

Agenda Item	Discussion	Follow-up Items
	target. For funding it may be necessary to combine public, private and philanthropic monies. Barbara P. mentioned the current Challenge grant that a colleague was working on. Jesse said he was also working on a grant.	
Sub-committee Heads	Jesse asked each of the sub-committee heads to speak briefly about their plans and goals.	
Goal 1 - Collaboration	Barbara P. state that she was very interested in getting started, but needed more information on the interested committee members and list of individuals used in the SNA study. It was suggested that one of the first projects for this group might be to poll current committee members and find out their interest and then work to fill gaps where we were missing key individuals.	Barbara will follow up with Joan and Jesse.
Goal 2 – Tissue Banking	Barbara K. previously committed to chairing this sub-committee, but announced that she was now too busy on her multiple myeloma projects at this time. Shaun agreed to take over the committee and stated he had many ideas on how to proceed. He also plans to recruit several new members to help reach the goals.	Shaun will present his ideas at the next meeting.
Goal 3 – Clinical Trial Participation	Jesse already presented on the Clinical Trials Initiative.	
Goal 4 – Data Analysis	Tim stated that he plans to identify the players, identify additional data needs and hopes to get outcomes. Specifically: 1 – ID initial leaders and interest groups 2 – Make presentations of existing data 3 – Ask for direct responses and decisions 4 – ID additional data needs and produce the data.	Tim will give an update at the next meeting.
Logic Model Process	There was a general discussion as to whether we had the manpower and interest to tackle such an aggressive goal model. Tim indicated that he may try to wrap Goal 4 into the other goals. Barbara P. noted that there was no interaction in the Model between the goals. That they appeared to be freestanding and see would prefer to see lines between goals and more cooperation.	Jesse will address the issue, in particular with Barbara P.
Next Meetings	The following 3 meeting dates were picked: May 12, July 9, and Sept. 15. Times will be 10 a.m. to 12 noon. Locations will be determined. Jesse asked Joan to send out a “save the dates” email shortly after the meeting.	Shaun agreed to try to host the next meeting and will work with Joan on accommodations. Joan will email out the 3 meeting dates separately. Joan will send out reminder e-mail with this meeting’s minutes prior to the meeting.