

**Arizona Cancer Control Coalition - Research Committee  
Meeting Minutes for September 9, 2008  
10 a.m to Noon  
Location: Flinn Foundation - Phoenix, Arizona**

**Attendees: Jesse, Tim, Joan, Daniel, Sharon, Kendra, Kay and Victor.**

**Call in: Karen.**

<b>Agenda Item</b>	<b>Discussion</b>	<b>Follow-up Items</b>
<b>Welcome</b>	Jesse welcomed everyone and passed out agendas and handouts on the Logic Model for the committee and samples of other Logic Models	
<b>Pending Business: ENACCT Grant Application</b>	We had been asked to apply to help The Educational Network to Advance Clinical Trials (ENACCT) implement their cancer clinical trials (CCT) educational program in AZ supported by a grant from the CDC. Kendra announced that CDC did approve the grant, but unfortunately, did not fund it. It is possible they could fund it in the future. There was a general discussion that the program was a good one that the committee would like to pursue it if funding could be found. Also, perhaps the program could be broken into smaller pieces to make looking for funding more doable. Jesse asked that a committee be formed to look into this. Sharon suggested we also consider partnering with the Disparities Committee on this.	Kendra, Sharon, Kay and Jesse will determine how funding might be obtained for the program.  Jesse will also look into another grant involving minorities and clinical trials.  Victor will contact the Disparities Committee.
<b>Network Analysis Results</b>	Jesse announced that Keith was not available for the meeting, so final results would be given at a later date.	Keith will arrange to present at a future meeting.
<b>Updates from other Meetings – tissue banking</b>	Jesse reported on information from a Hispanic Research meeting he attended. He had handouts from the meeting and also discussed the Komen funded healthy person saliva tissue bank. It was noted that some of these samples were obtained at their fundraising events such as the Komen walks around the country. There is also an open fat tissue bank. There was the mention of the NCI Best Practices Guidelines for tissue banking.	Someone to provide Karen with privacy form used.
<b>NCI Staff in Arizona</b>	Kendra announced that NCI now had a staff person in Arizona. Her name is Angie and she works at the DHS office. It was suggested that we investigate how to work with NCI.	Jesse will contact Angie about how to proceed.
<b>Sister Study:</b>	The merits of the Sister Study Breast Cancer Research project were discussed and it was suggested that we see how the committee might help with this worthy project. Karen stated that right now they are only enrolling under-represented individuals and it was due to close soon she thought. She agreed to find out more about this.	Karen will report on the Sister Study at the next meeting.

<b>Logic Model Goals</b>	Jesse asked everyone to get out the Logic Model template that he had emailed previously. The 3 goals were discussed and it was noted that the 2 <sup>nd</sup> goal had been limited to the Tissue Banking Issue. It was suggested that the "Improve the accessibility, analysis and evaluation of cancer data" become Goal #4.	Jesse will revise template to include Goal #4.
<b>Logic Model Goal 1</b>	Jesse had partially filled in the Logic Model template and asked for additional input on the blank areas. The following were recommended: Inputs, "public and private institutions" and "bioscience industry". Activities "defining public" and "identifying current cancer researchers and advocates". Under participants "Cancer research advocates". Outcomes, "Symposiums to share information".	Jesse will use this information to complete template.
<b>Logic Model Goal 2</b>	The following were recommended: Inputs, "Cancer specific advocacy groups", "Existing tissue banks", "tissue collection programs". Activities: "Identify current tissue banks". Participants, "cancer patients and advocates" instead of general population and "tissue bank administrators". Outcomes, "list of current activities", "promote sharing of tissue samples" and "encourage development of AZ wide tissue bank."	Jesse will use this information to complete template.
<b>Logic Model Goal 3</b>	The wording of the goal itself was changed from "Specifically" to "Especially among the Underserved." Other recommendations: Inputs, move the "cancer control program committees" to this goal, "funding sources", change word grant to "Partnership." Activities, "CCC Education". Participants, "researchers". Outcomes, "List of Trial Resources & Current Trials" and "Decreased Incidence of cancers".	Jesse will use this information to complete template.
<b>Logic Model Goal 4</b>	Did not discuss due to lack of time.	Jesse and Kendra will address this prior to the next meeting.
<b>Communication</b>		These ideas will be discussed in more detail at the next meeting.  Dan will report on networking with bioscience industry.
<b>Next Meeting</b>	October 28 <sup>th</sup> at 10 a.m. at the Flinn Foundation.	Joan will reserve room and send out reminder email with this meeting's minutes prior to the meeting.