

CCC Quality of Life Committee Meeting Minutes
 Thursday, April 22, 8:45-10:00 am
 Location: all remote
 Conference Call-in number 1-866-751-5726, Room 1186832

Attendees: Rosemarie Dominquez, Kendra Sabol, Sherri Romanoski, Patrice Al-Shatti, Anne White, Jovanka Hall

Agenda Items	Discussion	Follow-up Items
Approval of minutes	Minutes were asked to be approved.	Minutes from 2-11-10 were approved by Anne and seconded by Kendra.
Tucson Conference Evaluation Discussion	<p>Ann commented on how the Tucson and Phoenix <i>conferences were similar...</i> about 100 completed evaluation forms out of about 180 attended. She noted that many participants checked the “other” category as to their affiliation - 64% and 60%. Kendra reported 13 people joined the coalition at the conference. Fabulous!</p> <p>Patrice wondered about <i>feedback from sessions and pre and post evaluation</i>. Having similar presentations covering similar material was good idea. Survivorship and End of Life scored the highest. Pain management presentation scored lowest. Attendees didn’t seem to walk away with help to incorporate the pain information into their practice. Maybe we need to look at getting at pain from a different angle to help people better. Sherri mentioned in general, audience heard what community speakers said as well or even better than medical people – good to keep this balance.</p> <p>Rosemarie commented that many people did not complete an evaluation. Kendra said it was actually a pretty good return for a group that size. People come and go and leave out of different doors, etc. This type of evaluation that requires a pre and post evaluation may be harder to collect. Maybe a “carrot” could be offered to get them turned back in? Like a certificate of attendance, freebie, etc.... Ann says people need a reminder and take a moment to fill out at end of day. Design may need to be revisited as it may be a little difficult to read. Do we really need a pre-test? If so, maybe do pre test and then collect. Then do post evaluation and collect as people leave at the door.</p> <p>Question: Can we have a site to upload notes from conferences? Kendra said she went thru a case of paper to print, staff time to copy, and she can’t keep that going...and we need to go green...she can pursue further with her IT guys to see if uploading notes can happen. Burning CDs vs hard copy packet costs were brought up...Kendra not capable of burning large numbers of CDs... Sherri fielded questions about last quarter’s feedback summary. Patrice thanked her for her hard work to get BAG IT to people around the state. Many of the quotes</p>	<p>Committee should consider revisiting the evaluation format and ways to get more returned from participants.</p> <p>Kendra will look into IT use for conference notes, presentation slides, etc.</p>

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<p>BAG IT quarterly report</p>	<p>were discussed by committee members, particularly those about the new and improved patient navigator binder. Sherri thanked the committee for their input for the binder revisions. Patrice suggested reviewing the bag contents periodically. Sherri reported that her organization does that routinely.</p>	
<p>Hospice Foundation of America's 17 Annual Teleconference "Living with Grief , Cancer and End –Of – Life Care"</p>	<p>Kendra attended this teleconference in Tucson. Format is sitting in front of a computer or large screen but when people come together to a location it allows networking and people exchanging ideas. It was also offered in Phoenix at a mortuary</p> <p>She wants to be a site next year for 18th Annual Teleconference April 13, 2011 "Spirituality and End – Of - Life Care. It will be in October. There is not much work to be a moderator.</p> <p>Judith Keane, Bereavement Coordinator, TMC Hospice met with Kendra regarding the Tucson site. Kendra wants to co-sponsor with the Wellness Community and churches, etc. Wellness Community is doing another faith-based conference in Sept for spiritual care providers called "Cancer in the Faith Community".</p>	<p>Kendra has contacted the Hospice Foundation of America to register and host a site for next year's conference. Kendra can register in October.</p>
<p>2nd International Telehealth Palliative Care Symposium to be held April 27-29 with ADHS as a host site and Quality of Life Committee and Arizona Cancer Coalition as co-sponsors</p>	<p>April 22 and 29 are Palliative Care Symposiums with ADHS hosting. Our Cancer Coalition logo is on flyer. Another opportunity for us to get exposure.</p>	<p>Kendra will process CME certificates for those registering and attending the conference.</p>

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<p>Taking the Conference to Flagstaff and moving forward effectively with conferences in general.</p>	<p>Tucson conference contacts gave Kendra an opportunity to get the conference moving to Northern AZ. She is in contact with Gina Marie Harris, Community Outreach Liaison, Cancer Centers of Northern AZ. Healthcare. Also attending the meeting will be Sara Pinson, AZ Smokers Helpline. Kendra plans on going to Flagstaff to meet with her. Dr. Alberts (co-sponsor of Tucson conference) will also assist us with getting NAU involved. We have some key people who might assist us with a conference for northern AZ and the group will develop a list of other N AZ contacts.</p> <p>There was a suggestion that we develop an organizational outline for workshops and conferences going forward – how to establish committee roles, timelines, a general structure for planning. Sherri offered to make a list from her experience with the Tucson conference....all are invited to have input on recapping what was learned from Tucson and Phoenix conference. Get lists to Kendra as soon as possible.</p> <p>It was suggested we think about putting our information in a powerpoint presentation on link and then can show to people in NAZ to recruit their help.</p> <p>Sherri asked if any of the other committees were looking at moving activities and programs around the state. Kendra reports that QOL is the only committee doing statewide efforts like this....we may be taking the lead on how to do this for other committees.</p>	<p>All members will put together a list of what we have learned through these two conferences.</p> <p>Members will put a list together of their personal contacts in Northern Arizona and forward to Kendra.</p> <p>Sherri will work on the bullet list.</p>
<p>Statewide coalition efforts and future collaborations</p>	<p>Kendra talked about the formation of the West Valley Cancer Connection (west side of Phoenix). They are applying for 501c3 and they have selected the QOL committee to serve on. Their mission is very aligned with our QOL efforts. These pockets of people and organizations are helping to move the coalition forward.</p>	<p>Patrice will make contact with this organization and other new QOL members to welcome them and update them on committee activities.</p>
<p>Next meeting</p>	<p>Announcement of next meeting.</p>	<p>Wednesday, May 19 8:45-10:00 am</p>