

CCC Quality of Life Committee Meeting Minutes

Thursday April 17, 2008, 8:30-10am

Location: American Cancer Society, 4550 East Bell Road, Suite 126, Phoenix, AZ 85032

Attendees: Patrice Al-Shatti, Christopher O’Laughlin, Shayna Diamond-Atonna, Kendra Sabol, Sherry Romanowski (by phone)

Agenda Items	Discussion	Follow-up Items
Review prior minutes	deferred	
<p>1. Problem with Conference call system</p> <p>2. Discussed why committee meeting attendance has dropped.</p> <p>3. Next projects for QOL committee.</p>	<p>Kendra has received feedback that members are unable to use the call in system to participate in the QOL committee’s meetings. We checked the phone set-up and determined that we do not have a functioning moderator’s code. Furthermore, the ACS building opens at 8:30, therefore it is unrealistic to be able to start a conference call at that same time. The call system, again, was not working this morning. This problem is unintended and appears to be a result of communication gaps related to the recent leadership change.</p> <p>Difficulties identified with lack of meeting minutes, late meeting notices, phone call in problems. Again, much of this appears to be related to inadequate communication during leadership transition and no firm delineation of duties among committee members. Discussed possibility of using other sites for our meetings but decided that will stay with ACS and conference call-in for now.</p> <p>We discussed the idea of QOL hosting a patient navigation day for the 1<sup>st</sup> quarter 2009 statewide cancer committee meeting. This conference day would be open to all social service and health providers who interact with cancer patients, particularly those who do not have a specialization in oncology. The expertise of the QOL committee could be tapped to find speakers on topics of interest to this group. Educating social workers, community social service case</p>	<p>Kendra will obtain a call-in number that does not require moderator/participant codes.</p> <p>Patrice and/or Christopher will be at ACS at 8:30 to prepare and open the phone for an 8:45 meeting.</p> <p>Shayna will attempt to make the ACS conference call phone available to us for meeting mornings.</p> <p>Patrice will generate minutes in a timely manner.</p> <p>Christopher will email those minutes along with a meeting notice to committee members.</p> <p>Our next committee meeting will be used to begin to lay out the overall strategy for such an event. QOL members are encouraged to share your areas</p>

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	<p>managers, allied health professionals, long term care workers, and others who come in contact with cancer patients could greater enhance the QOL of many patients by helping these professionals better advise and connect patients to appropriate services. Patient navigation was the topic of a quarterly meeting several years ago and was quite well attended.</p>	<p>of expertise and help us identify key training areas that should be addressed.</p>
<p>Funding Opportunities</p> <p>Statewide resource CDs for inclusion in Bag-It patient education bags.</p> <p>Per Kendra, SantaFe Aventis would likely host a navigator training day in the context of a AZCC quarterly meeting.</p>	<p>Kendra will be able to apply \$5000 of her budget toward the creation of 6000 CD pdf copies of the Diagnosis and Treatment committee's resource manual. The Bag-It board will explore funding opportunities to continue this project after initial funding.</p> <p>QOL hopes that the next revision of the CD will make it searchable by topic (i.e. transportation, respite care, etc).</p>	<p>Sherry Romanowski will approach her board for ideas for future funding for the resource CD</p>
<p>Review action item log</p>	<p>N/A</p>	

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Sharing of organizations current initiatives	None today.	
Next Meeting Date	Thursday, May 15 <sup>th</sup> , 8:45am-10, ACS, call-in number to be resolved.	