

Health Disparities Committee Meeting Minutes
 January 13, 2009
 9:30 am – 11:30 am
 Arizona Department of Health Services
 150 N. 18th Ave, Room 285B
 Phoenix, AZ
 Call in- 888-950-7570

Attendees: Hector Cariello, Tim Flood, Doug Hirano, Sharon Jaycox, , Kendra Sabol, Naomi Lane, Norm Peterson, Karen Lewkowicz, Crystal Schemp, Jessica Wakelee, Lisle Hites, Al Harris
On Phone: Teresa Wall, Angie Lorenzo, Sharon Levy

Agenda Items	Discussion	Follow-up Items
Review of previous Minutes	Minutes from the 10/23/08 meeting were reviewed and approved by committee. One amendment done by Dr. Flood.	
Welcome and Introduction	Introductions were made. All new and existing committee members welcomed by Co-chairs Sharon Jaycox and Victor Carrasco	
Follow Up	Doug Hirano- Updates the committee on the 2008 Arizona Hepatitis B Virus Conference which was held on December 20, 2008 at Banner Dessert Medical Center. The Arizona Cancer Coalition- Health Disparities Committee was recognized in the Conference Brochure.	
Logic Model Overview	<p>U of A team reviewed the current logic model and walked the committee through the actual logic of the structure on how the reduction of disparities is mapped out in terms of the logic model being used. Logic Mapping is done by working backwards to the essence of problems and concentrating on one or two problems that are doable and asking specific questions; i.e. is it within the scope of the committee.</p> <p>Sharon reminded the committee and the U of A evaluators that we are at a roadblock with the matrices dissemination. The committee should try to decide how to address the issues regarding the way the matrices</p>	U of A evaluation team will send the revised logic map to Co-Chairs who will then send out to committee.

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	<p>were ethnically divided for the purpose of the information it provided for the targeted populations. The U of A team was able to map out ways the “information was being Shared with Key Decision Makers”.</p> <p>It was noted that although usable data is collected through the Cancer Registry it will be up to the decision makers in those communities to target those specific cancers affecting that community. It was decided that the dissemination of the matrix information will go to medical providers/community health leaders/community activists/religious leaders/community health workers that are able to interpret the Medical data and influence and/or present this cancer burden to that community.</p> <p>Teresa Wall noted, the Native American matrix is not Tribe specific and that it may be difficult to take it to a specific tribe. Doug stated the same thing for the Asian/Pacific Islander, but also reminded the committee that he is working on a surname query to better qualify individuals by country of origin, etc.</p>	
<p>Community planning & matrix</p>	<p>Committee agreed to re-focus the work of the committee towards dissemination with an emphasis based on ethnic group.</p>	
<p>Community planning & matrix</p>	<p>Sharon proposed the formation of ethnic specific sub-committee to discuss dissemination and the development of community specific tool kits. Committee members all in agreement and new sub-Groups Formed:</p> <p>Native American: Zeenat Mahal (ITCA). Co-Chairs met with Zeenat on 1/15/09 at Steering Committee and she accepted.</p> <p>African-American- Sharon Jaycox</p>	<p>Victor and Sharon will send out email regarding groups that were formed as well as, to recruit committee members into the various sub-committee groups.</p>

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	<p>Asian/Pacific Islander: Doug Hirano</p> <p>Hispanic: Victor Carrasco</p> <p>Toolkit: The toolkit was discussed and should be appropriate to each group; it should reflect the needs of each community and be culturally compatible. Naomi Lang explained that she is working on a Native American project regarding this specific issue for the Native American Community.</p> <p>The sub-committee will meet regularly and report out to the full committee on a quarterly basis. The sub- group will provide information on: community meetings, conferences, presentations at health leader groups, community health fairs and identifying key medical interpreters/advocates within each community/group.</p> <p>Kendra reminded the committee to keep track of all of their efforts when using the Matrix This is important information that should be documented in the CDC reports and will be noted and credited to the committee.</p>	<p>U of A will design a form for the sub-committee to document activities...etc.</p>
<p>Misc.</p>	<p>With sub-committee meeting on a regular basis it was decided that the full group committee meeting will be held quarterly.</p>	
<p>Next Meeting Date</p>	<p>Date and location TBD</p>	