

CCC Diagnosis and Treatment Committee
Monday, April 28, 2008

Location: St. Joseph's Hospital and Medical Center Catholic Healthcare West Great American Tower
Conference Call-in number 602-542-9001

Attendees: Suzanne Hyde, Melanie O'Hara, Sharon Jaycox and Kendra Sabol

Agenda Items	Discussion	Follow-up Items
Review prior minutes		
The January 28, 2008	The minutes were reviewed.	
New Chairman	Kendra Sabol chaired the meeting due to the resignation of Becky Howard. The members in attendance preferred to remain as members, rather than assume the role of chairman. Kendra Sabol will chair the meeting until someone is located.	Recruit Chairman
Sample Letter	The sample letter to assist committee members in reaching out to organizations/agencies was reviewed and it was decided that the letter would be used. The goal would be to include this letter for feedback when a Resource Directory would be delivered.	Utilize letter
Resource Directory Distribution	<p>The following ideas for distribution of the Resource Directory were discussed: Quality of Life Committee located resources to provide 6000 DVDs of the Resource Directory to be included in BAG IT! which is a state wide distribution effort of many resources for cancer patients.</p> <p>Lay Health Trainer Programs by the Early Detection and Screening Committee could receive the directories.</p> <p>Notice to be sent to all the committee chairs requesting their input for the distribution.</p> <p>Directories can be distributed at the June 19 Coalition Meeting.</p> <p>An order form will be used for requesting the Directories.</p>	Distribute directories
Other Ideas	<p>Collaborate with Quality of Life Committee for a patient navigation conference in the first quarter of 2009.</p> <p>Collaborate with the Early Detection and Screening Committee regarding lay health advisors.</p> <p>Collaborate with Health Disparity Committee regarding tool kits.</p>	Collaborate with other committees

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Next Meeting	June 23, 12:30 – 2:00. Location to be determined.	Arrange location and call in number.