

Arizona Department of Health Services

OFFICE OF CHILD CARE LICENSING

PUBLIC SCHOOL BUILDING ADDITION/MODIFICATION REQUEST TO AMEND LICENSE
(For Ages Three Through Fourteen Only)

PLEASE COMPLETE BOTH SIDES

Name of Applicant:		
Name of School:		Telephone #:
Name of Facility (if different):		CDC#:
Facility Street Address:	City:	Zip:
Mailing Address:	City:	Zip:
If additional information is required, the person to contact is:		
Name	Phone	Fax

This submittal represents a request to change space utilization or capacity to a Public School currently licensed.

Description of change or modification:

Submit drawings to your regional office - See addresses below - or call 1-800-615-8555

- A. Pursuant to R9-5-607.D, a **school map may be submitted for site and floor plans** with the following indicated:
1. The location of each school building and outdoor activity area;
 2. The **location** and **perimeter dimensions** of each indoor activity area used by enrolled children;
 3. The location of each **hand washing sink, toilet, urinal, and drinking fountain** to be used by enrolled children; and
 4. The location and **dimensions** of each outdoor activity area to be used by enrolled children.
- B. Pursuant to R9-5-607.E, facilities with **modular** buildings must submit a **copy of the "Installation Permit"** from the Arizona Office of Manufactured Housing, **in addition to site and floor plans**, as applicable. Also, pursuant to R9-5-607.E.2, "**one set of final construction drawings that includes the stamp of the "Arizona Office of Manufactured Housing"**" must be included.

OFFICE OF CHILD CARE LICENSING 150 NORTH 18 TH AVENUE, SUITE 400 PHOENIX, ARIZONA 85007 PHONE: (602) 364-2539 FAX: (602) 364-4768	OFFICE OF CHILD CARE LICENSING 400 WEST CONGRESS, SUITE 100 TUCSON, ARIZONA 85701 PHONE: (520) 628-6541 FAX: (520) 628-6537	OFFICE OF CHILD CARE LICENSING 1500 EAST CEDAR AVENUE, SUITE 22 FLAGSTAFF, ARIZONA 86004 PHONE: (928) 774-2707 FAX: (928) 774-2830
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OFFICIAL USE ONLY	Total Capacity:	CDC#:	Previous CDC:	LS:	Approved (LS & date):
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